



When I use multiple attempts for tests, how do I set which score should be used in the calculations?

When you have created a link to a Test from a Content Area page, under **Edit the Test Options**, you can specify the number of attempts for a test.

The screenshot shows the 'Tests' control panel. Under 'Test information', there is a description of the system's testing process. Below that, 'Chapter 1' is selected, and a context menu is displayed with 'Edit the Test Options' highlighted in red.

You can also specify then if the score should be used in calculations in the Grade Center.

In order to specify which score should be used, you have to take the following steps:

1. From the Control panel, click on **Grade Center**
2. Click on **Full Grade Center** or **Tests** (this will display only all the Test columns)
3. Go to the column name for the test, click on the action link to display the menu
4. Click on **Edit Column Information**

The screenshot shows the 'Grade Centre : Full Grade Centre' interface. A table of student grades is displayed with columns for Last Name, First Name, Username, Student ID, Last Access, Availability, Weighted Total, Total, Individual Assig, and Chapter 1. A context menu is open over the 'Chapter 1' column, and 'Edit Column Information' is highlighted in red. The number '4' is circled in red next to the highlighted option.

Last Name	First Name	Username	Student ID	Last Access	Availability	Weighted Total	Total	Individual Assig	Chapter 1
Bango	JP (Jethro)	u28072309		17 June 2012	Available	--	--	--	
Busenga	L (Lizzy)	u11126656		15 June 2012	Available	--	--	--	
Coetzee	DA (David)	u25383290		07 June 2012	Available	--	--	--	
Cronje	ML (Matthys)	u25091655			Available	--	--	--	
de Lange	RJ (Ruan)	u95239376		13 June 2012	Available	--	--	--	
de Wit	FCP (Frederick)	u24012786			Available	--	--	--	
de Wit	M (Marius)	u29644438			Available	--	--	--	
Dlungwana	WS (Wilkin)	u28462026			Available	--	--	--	

5. The default setting for the field, **Score attempts using**, is set on the Last Graded Attempt. This is where you need to change it if you would like to select the Highest Score or any of the other options.

Primary Display	Score	Grades must be entered using the selected format. Grades display in this format in both the Grade Centre and My Grades.		
Secondary Display	None	This display option is shown in the Grade Centre only.		
Score attempts using	Last Graded Attempt			
Category	Last Graded Attempt Highest Grade Lowest Grade First Graded Attempt Average of Graded Attempts			
* Points Possible	Add Rubric			
Associated Rubrics	Add Rubric			
	Name	Type	Date Last Edited	Show Rubric to Students
2. Dates				
Marking Period	None			
Date Created	04-Jul-2012			
Due Date				
Enter dates as dd/mm/yyyy. Time may be entered in any increment.				

6. Click on **Submit**.