

Differences between auto submit and force completion

Explain how it works

Auto submit means that the test is automatically submitted once the time expires. Students will be able to continue with the assessment when the **OFF** radio button is ticked. When the **ON** option is ticked, Test will be saved and submitted automatically when time expires. The advantages of using auto submit is that students can go back and continue where they left if there are technical problems.

Force completion means that the student must complete the test once they have started. This might be time consuming for instructors if a student closes the browser window by mistake and they have to reset the submission or give the student another attempt. Students may save their progress and complete the assessment at another time if the force completion option is not enabled. Force completion option is not recommended. The set timer option displays remaining time students have to complete a test and the time spend in completing a test. The time elapsed is displayed during the test and the student will be warned when there is only one minute left before the time expires.

Watch a video in the clickUP help site

Tested in:



V22



V28

Check your Browser and Operating System for compatibility with clickUP:

https://help.blackboard.com/en-us/Learn/9.1_SP_12_and_SP_13/Instructor/01_5Browser_Support_for_SP_13

The screenshot shows the 'Test Availability' configuration page in the clickUP system. The left sidebar contains a navigation menu with categories like 'Goals', 'Groups Viewer', 'Journals', 'Mobile Compatible Test List', 'Partner Cloud Tools', 'Rubrics', 'Self and Peer Assessment', 'Send Email', 'Tasks', 'Tests, Surveys and Pools', 'Turnitin Assignments', 'Turnitin Assignments by Groups', 'WebAssign', and 'Wikis'. Below these are expandable sections for 'Evaluation', 'Grade Centre', 'Users and Groups', 'Customisation', 'Packages and Utilities', and 'Help'. A 'Quick Unenrol' button is at the bottom of the sidebar. The main content area has a header with 'clickUP Home', 'Helpsite', 'Organisations', 'Content', 'Teaching and Learning', 'EI Support', and 'System Admin'. The '2. Test Availability' section includes the following options:

- Make the Link Available:** Radio buttons for 'Yes' (selected) and 'No'.
- Add a New Announcement for this Test:** Radio buttons for 'Yes' and 'No' (selected).
- Multiple Attempts:** A checkbox that is unchecked. Below it are radio buttons for 'Allow Unlimited Attempts' and 'Number of Attempts' with an input field.
- Force Completion:** A checkbox that is unchecked. Below it is the text: 'Once started, this Test must be completed in one sitting.' A red arrow points from the callout box to this option.
- Set Timer:** A checkbox that is unchecked. Below it is the text: 'Set expected completion time. Selecting this option also...'. It includes a text input field with '50' and the label 'Minutes'.
- Auto-Submit:** Radio buttons for 'OFF' (selected) and 'ON'. Below it are two lines of text: 'OFF: The user is given the option to continue after time expires.' and 'ON: Test will be saved and submitted automatically when time expires.' A red arrow points from the callout box to this option.

The blue callout box contains the following text: 'The student will know if the instructor used force completion option or has set timer for the test. The instructions are available when they start the test. Force completion is not recommended especially in large classes.'