

# clickUP Social Profile for educational purposes



## Why a social profile on clickUP?

- Building a sense of **community**
- **Engagement** of students and faculty
  - seeing who you are engaging with
- Support your **social learning** needs
- Collaboration opportunities across continents (using Spaces), example UP collaborating with the Iowa State University (USA) and the Royal Melbourne Institute of Technology (Australia).

## What does this mean?

Acceptable usage is NB! You are still representing the University of Pretoria and therefore you have to adhere to the code of conduct of the University of Pretoria. [Read more from p33 onwards ...](#)



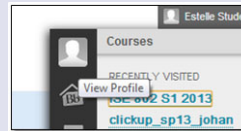
## Who can create a social profile?

**All users** who has access to the clickUP environment.

## How do I create a social profile?

1. Go to Global Navigation
2. Click on your picture

[Watch video](#)



## Keep the following in mind:



### E-mail:

Take note – this is not where your institution will communicate and send your notifications. This email address will be used for social learning interactions only.



### Privacy settings:

The profile could be set to Private, Visible to your Institution only - **RECOMMENDED** (i.e. all other students studying at the University of Pretoria) OR public - to all institutions world-wide who uses Blackboard.



### Pictures:

Please note that the picture you upload **WILL be visible** to all the students in your class as well as your lecturer! **Therefore choose your picture wisely.**



### Cloud:

The social profile will be created in the cloud. Therefore when you access your profile on campus it might be slow during peak times ...



You may also use your profile from any one of these two social media tools. Be aware that Blackboard will then use the privacy settings that you have on Facebook or Twitter as your privacy settings in Blackboard as well. You have to manage your privacy in Facebook!



**Be civil and keep your photo, involvement in the spaces and messages legal, ethical and respectful of others. If you feel that other users do not abide to these guidelines you have the right to report them using the Report option.**

## Spaces Manager Guidelines

### Before creating a space, ask:

- Will the space **support learning**?
- Will you be willing to manage and keep the space active and transparent?
- Please use **other social media** if you have **non learning specific** social needs.



### Remember

The internet index and store information.

**Think** twice before you comment and avoid negative postings or spaces.