Control Panel

All Course administration is accessed through links in the Control Panel. This area is only available to users with one of the following defined Course Roles: Instructor, Teaching Assistant, Grader, Course Builder and System Administrator

The Control Panel is underneath the Course Menu for any Course and is comprised of the areas listed in the following table.

Control Panel Areas	
Area	**Function**
Content Collection	Each Course has its own area accessed in the **Content collection** section of the Control Panel. From here an Instructor has access to all files from a central location inside the Course. Content in Content Collection can be used in multiple places within the Course just by linking to it. With the Content Collection institutions have a common content repository where content can be shared. Therefore, content from other Courses and from your personal directory can be added to the Course and managed through the Content Collection.
Course Tools	Contains all the available tools that are added to a Course. Once added, these tools are administered from the Control Panel.
Evaluation	Provides links to Course Reports, the Early Warning System, and the Performance Dashboard, which are used to view information about Student activity and content usage, and to be notified about performance based on criteria created by the Instructor.
Grade Center	Provides links to the **Needs Grading** page, the **Full Grade Center**, default Smart Views of the Grade Center, and any Smart Views created by the Instructor. Smart Views appear in an indented list under **Full Grade Center**.
Users and Groups	Create and administer formal Groups of Students to collaborate on work.
Customization	Control Enrollment Options, and Guest and Observer Access; change the properties of the Course, such as its name, availability, and Language Pack; and change the appearance of the Course, and Tool Availability.
Packages and Utilities	Import, Export, and Archive the Course; Check Course Links; Copy all or part of the Course; and move selected files to Course Files or the Content Collection, when available.
Help	Offers support contacts and online documentation.